

## Gedling Community & Voluntary Services

We are a **local development agency** aiming to improve the quality of life in Gedling Borough through the development of a robust and diverse voluntary sector.

We offer a range of services to voluntary and community groups to enable them to grow and develop and ensure they are providing a quality service. Services include:

- Funding advice
- Governance issues – eg constitutions, charity registration
- Practical help with office services
- Signposting to other services eg managing finances.

We can provide training on “understanding and using outcomes” to enable groups to better understand what it is they hope to achieve.

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**What is an input?**

**Do you know the difference  
between outputs & outcomes?**

# understanding inputs, outputs and outcomes

planning



aims



inputs



outputs



outcomes



Long term  
change

**Aims:** Describe the changes you plan to achieve, or the difference you want to make. Good planning of your project should give you clear aims. *Example to reduce social isolation*

**Inputs:** These are the resources you put into the project to deliver its outputs. Inputs include time, money, staff and premises.

**Outputs:** These are the services and facilities you deliver. Outputs include training courses, support sessions and publication. *Example training courses to improve confidence*

**Outcomes:** Are the changes and effects that happen as a result of your work. They are based on your aims. *Example relating to reducing social isolation - increased social networks*

There can be intermediate outcomes. Changes that happen along the way to achieving your final aim. *Example client expressed feeling more confident*

**Outcomes indicators:** These are the things you can measure to show whether you have achieved your desired outcomes. This will show progress towards meeting your aims. This will form part of your monitoring and can be used in reporting your progress and success to clients, staff, funders and partners.