



September 2011

Welcome to the latest Gedling CVS ebulletin

Welcome to the ebulletin for Gedling Community and Voluntary Services. It includes items of interest to voluntary and community groups, many of which may have short deadlines to respond to. I hope you will feel it is relevant to your work.

Feedback is welcomed at anytime as to how it can be improved or just what you think of the ebulletin as a resource. You can email any comments or suggestions to info@gedlingcvs.org.uk.

Visit our website for more up-to-date information, see our latest newsletter, Community Eye, as well as more news and funding from previous e-bulletins that you may have missed - www.gedlingcvs.org.uk

If you think a friend or colleague would benefit from this e-newsletter then please send us their details so we can contact them to be registered.

Kind Regards

Jean Ramsden
Frontline Services Manager
Gedling CVS

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New Website

Gedling CVS has a new look website where we shall be putting the latest information for the sector. There is also a 'Diary Page' for events, conferences, trainings etc. So if you are holding any of these and would like to have them included in our website please email: info@gedlingcvvs.org.uk.

“Strengthening Community Action”

Gedling CVS offers a range of services including: Volunteer Centre, funding advice, newsletter, library, Community and Voluntary Transport scheme; group support including getting groups involved in local initiatives. If you would like any information or support from any of these services please email:

admin@gedlingcvvs.org.uk.

Gedling in Pictures – Photo Competition – THE RESULTS

To celebrate The European Year of Volunteering and the work of volunteers in Gedling Borough, Gedling CVS ran a photography competition showing any aspect of volunteering in Gedling Borough. There were two successful candidates who won £120.00 each. They were:

- Clare Selwood, Netherfield Eco Action Team (NEAT) for her picture showing “Beautify your Butt” and
- Kelly Young, a parent volunteer at Calverton Children’s Centre for her picture of “Parents and Children at a nature afternoon.”

Congratulations to them both. Their pictures will be put up on our website shortly.

Pam Clipsham Awards 2011 – Get your nominations in now!

For the second year Gedling CVS is running the Pam Clipsham Awards – the Gedling Volunteering Awards. These awards are for:

- Young Volunteer (under 25 years)
- Individual Volunteer Award (over 26 years)
- Community Volunteer Award
- Organisational Support Volunteer – for a volunteer who has contributed to the growth and development of an organisation.
- Employee Volunteer – for the contribution made by an employed person volunteering through their business or professional life.
- Overcoming Adversity – for the person who has overcome difficulties or adversities to volunteer.
- Gedling Volunteer of the Year – will be chosen from a winner of all the above categories.
- Business award – for contribution to their local community.

Nomination forms are available from the office on 0115 987 1981 or admin@gedlingcvvs.org.uk.

Closing date for nomination forms will be 31 October 2011.

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Training, Events and Campaigns

Sucide Awareness - 4 October 2011 - in Carlton - 9.45 – 1.15pm followed by a buffet lunch. Half-day **basic** awareness, training seminar. The training is open to members of the public and those whose work is likely to bring them into contact with people who are vulnerable to suicide or self harm.

The training will cover:

- The myths about and attitudes to suicide
- Facts – what we know
- Risk factors and warning signs
- How to help appropriately

To book a place at either event, please complete the attached booking form and return to kbuck@rcan.org.uk – please note places are limited to 2 representatives per organisation.

Make a Difference Day - Saturday 29 October

On Saturday 29 October get involved in Make a Difference Day, the UK's biggest day of volunteering! Last year more than 2,000 organisers put on activities involving 70,000 volunteers. More information and free resources are available online. <http://www.csv.org.uk/campaigns/csv-make-difference-day>.

[Source: NAVCA Linx 185, 23.07.11]

Starting up in Trading and Selling - Tuesday 25 October 2011 .

This workshop will give an overview of trading and selling services within the voluntary and community sector, giving attendees an understanding of the different issues that they need to consider when setting up, moving towards or becoming a trader/seller. Attendees will also use tools to help them identify the right services and products for their group/organisation to sell, and develop their understanding of current opportunities. 9.30am - 1.00pm. Venue: Nottingham Voluntary Action Centre, 7 Mansfield Road, Nottingham, NG1 3FB. Voluntary and community groups: £25. Further details from: training@nottinghamcvs.co.uk of phone 0115 934 8400.

Employment Training Workshops – October/November

CA Plus is pleased to announce a series of employment training workshops specifically designed to assist voluntary sector organisations who employ staff. Workshops have been chosen to impart “Best Practice” and information in a number of key areas of employment/ personnel development, relevant to the needs of Voluntary Sector groups and to up-date organisations with ever changing aspects of Employment Law. Further details from Andrew Munroe 0115 947 8942.

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Consultations, Meetings and Networks

Exemptions for New Charge for Playing Music in Public

The music licensing authority PPL is to exempt community halls and youth clubs from a new charge for playing music at parties and social events, the 'Specially Featured Entertainment' tariff. The charge, currently the subject of consultation, will apply when sound recordings are played "in a more prominent manner than as background music". Third Sector news item at <http://www.thirdsector.co.uk/news/article/1087388/>, which includes a link to consultation paper, or [download direct \(chunky pdf, 12.58MB\)](#) - runs to 14th October 2011.

[Source: VolResource Newsletter No. 490]

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Environment and Sustainability

Low-Carbon Planning Workshop – Friday 7 October 2011

A series of **free** one-day workshop for community groups, individuals, councillors and planners with an interest in local planning and low-carbon development. Pre-booking is essential. The venue is Bowbridge Primary School, Newark. The workshops will be held from 9.30am to 5.30pm with registration from 9am.

This event is aimed at helping community groups, individuals and councillors engage with local planning and low-carbon development – and help them to understand how they can generate local energy. Beginning with a keynote speaker, the event will also use a range of participatory sessions. It will also feature the, a large-scale model of a town demonstrating how renewable energy technologies work which include case studies and information on how to set up renewable energy projects. The morning will focus on how communities can get involved in local plan making, with the afternoon looking at renewable energy technologies, climate change adaptation, community engagement and funding issues.

To confirm your place, email your name, job title (if relevant), organisation, contact email address and phone number. Also state any special dietary or access requirements, and the above location. Please note that pre-booking is essential.

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Funding

The Nottingham General Dispensary

This trust is a medical Charity where grants are awarded for the purpose of assisting individuals resident in the City and County of Nottinghamshire who are sick, convalescent, disabled or infirm by providing or paying for items, services or facilities which are considered to alleviate the suffering and/or assist the recovery but are not readily available to them from other sources.

Grants are also awarded to organisations to enable them to provide necessary relevant services and facilities for individuals.

The Trustees of The Nottingham General Dispensary propose to make grants totalling £75,000 in the coming year and are particularly interested in considering applications on behalf of disabled or sick children and young people, but of course will consider all applications which fit the criteria of the Charity. Typical grants are in the region of £500 for individuals and £2,000 for organisations. In the course of the year, the Trustees may consider making larger grants to organisations in exceptional circumstances.

Applications made by/on behalf of individuals should be made using an application form. Please note that applications must be supported by medical evidence (such as a letter from a GP, consultant, support worker etc) confirming that the item is required due to the applicant's medical condition.

Organisations applying to The Nottingham General Dispensary can apply in writing giving full details of what the grant is required for together with details of individuals in the Nottinghamshire area (by first name and postcode if necessary) who will benefit from any grant made by the Charity.

Application forms can be obtained from: Anna Chandler,
anna.chandler@freethcartwright.co.uk.

Tesco Charity Trust

The trust has announced that it is currently accepting applications for projects supporting the elderly and/or people with disabilities. Through the Trust's Community Awards VCS groups can apply for grants between £500 and £4,000. The closing date for applications is 30 September 2011. For further information <http://cr2010.tescopl.com/communities/tesco-charity-trust.aspx>.

[Source: Enable e-bulletin 9 September 2011]

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Resources

Best Value Guidance Published

CLG has published new guidance on [Best Value](#). On the positive side, it includes social value and the need to avoid disproportionate cuts. However, it also reaffirms the commitment to repeal Duty to Involve. It also states that "it is not necessary for authorities to undertake lifestyle or diversity questionnaires" in the interests of "economy and efficiency".

[Source: LINX 194, 8 Sept 2011]

Gift Aid and Payroll Giving for School Charities

No doubt some readers are involved with school charities and may wish to know that HM Revenue and Customs has recently published a Gift Aid and Payroll Giving guide for School Charities,

http://www.hmrc.gov.uk/charities/gift_aid/rules/school-charities.htm

[Source: VolResource Newsletter No. 490]

Lake District Calvert Trust

This trust is an outdoor activity centre, specialising in outdoor activities for people with disabilities. Our highly trained instructors are able to deal with even the most profound and complex disabilities.

They recently underwent a £3.5 Million refurbishment and are now able to cater for high dependency disabilities, this refurbishment also includes a £1.8 Million state-of-the-art hydrotherapy pool.

They understand that people are unable to afford breaks away and that is why they are able to offer people bursaries to help fund their trip. As a charity they want to see their facilities change peoples life's. Further details from

trudy_duffin@hotmail.co.uk.

How to Write the Perfect Funding Bid

Top tips and techniques for funding applications from Emma Jaques, author of Bid Management. Further details from The Guardian website

<http://www.guardian.co.uk/voluntary-sector-network/2011/mar/21/perfect-funding-bids>.

Does Your Group Need CRB Checks?

Do you need Assistance in the process?

Do you need to ensure the safety of the children and vulnerable adults that you work with? Then look no further NYON is a registered umbrella body with the Criminal Records Bureau, and offer CRB check to organisations for their paid workers and volunteers. NYON can offer advice on whether your organisation needs CRB checks, and what level checks are needed. They also offer support and training on the process and assistance in completing the CRB forms. Contact: admin@nyon.org.uk for further information.

Budgeting & Full Cost Recovery

Very topical in recent times but nothing new. This is about making sure that when you work out the costs of an activity or project - either for a funding bid or as part of your organisation's budget process - you include all the costs. It is important to know what it costs us to do the things we do and who is paying for it.

Some are obvious such as staff salaries but what about a share of the heating bill, or even a contribution to replacing the computers in 5 years' time.

CA plus use many techniques to help them. On their webside are three Excel templates which you are free to download and use as you wish.

<http://www.caplus.org.uk/content/budgeting-full-cost-recovery>.

CA Plus Update

Although CA Plus have over 700 persons signed up on our website to receive our email news updates, they know there are many other groups not yet receiving news and information from CA Plus who they would like to contact.

1. They are pleased to be running four Employment Training Courses later this year, in October and November.
2. They would like to remind groups that, although they have had to introduce some fees for their support work, the first four hours are free. Based on their experience, this means that over 80% of groups will not incur any charges. It also means that many groups who could receive our support are not doing so. This is a “use it or lose it” type situation.

Please see their website for ways they can help and support your group

www.caplus.org.uk

Guide to Rules on Privacy and Electronic Communications

The Information Commissioner's Office (ICO) has gathered its guidance on electronic privacy laws in one place, and incorporates regulation amendments made in May. 'Guide to the Privacy and Electronic Communications Regulations' can be read [on the web or as a pdf](#) (561KB).

[Source: VolResource Newsletter No. 493]

Gift Aid Repayments Continue to go Electronic

HM Revenue and Customs is continuing to move Gift Aid repayments to the electronic BACS system, and where HMRC already holds bank details for charities or community amateur sports clubs, it will now automatically make any Gift Aid repayments by BACS. <http://www.hmrc.gov.uk/charities/ga-repay-bacs.htm>.

[Source: VolResource Newsletter No. 489]

Clarifying Car Insurance for Volunteer Drivers

After months of negotiation between Volunteering England, the Community Transport Association and the Association of British Insurers, over 50 car insurance providers have confirmed that they do not charge extra for volunteer driving. The exceptions and contact details for those insurers which want to be informed of such volunteer driving taking place have been compiled and is available from Volunteering England's [Good Practice Bank](#) (half way down the page, in pdf 120KB). See Civil Society Media news item at <http://www.civilsociety.co.uk/governance/news/content/10286/>.

[Source: VolResource Newsletter No. 489]

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Sector News Update

Mandatory Electronic Filing Scrapped by Companies House

The deadline for mandatory electronic filing with Companies House of March 2013 has been scrapped. This reflects the government's determination not to add new regulations that affect small business. The requirement will be reconsidered once the moratorium on new regulation for small businesses has

ended in 2014. News item at

<http://www.companieshouse.gov.uk/about/electronicServices.shtml>.

[Source: VolResource Newsletter No. 491]

Update on Registration of Excepted Charities

Updated guidance from the Charity Commission sets out the latest position on excepted charities, which include scout and guide groups, armed forces charitable funds and charities connected with some Christian churches.

(Excepted charities fall under the regulation of the Commission but haven't been required to register.) The exception from registration for such charities with annual incomes of less than £100,000 has been extended until 2012, allowing for the forthcoming review of the Charities Act 2006 to consider registration thresholds. Chartered Secretary news item

<http://www.charteredsecretary.net/news.php?id=4427> or see [the Commission's page](#).

[Source: VolResource Newsletter No. 488]

2011 Young Achievers Awards

The Young Achievers Trust is pleased to announce that the 2011 Young Achievers Awards are now open for nominations. Through these Awards, the Young Achievers Trust celebrates and supports the outstanding contribution of young people working to make their communities a better place across the following four categories: arts, environment, community and sport.

If you know an exceptional young volunteer and would like to find out more about our Awards and to make a nomination directly through our website, please go to www.youngachieversawards.co.uk.

Alternatively, please see attached an electronic copy of our nomination form which can be submitted by e-mail to info@youngachievers.co.uk or by post to:

C/o Caroline Murray, Young Achievers Trust, 123 Whitecross Street, London EC1Y 8JJ. The deadline for applications is the **12th November**.

The Queen's Award for Voluntary Service

Last chance to nominate an organisation for the MBE for voluntary groups.

There's still time to nominate a local voluntary group for The Queen's Award for Voluntary Service, the MBE for volunteer organisations, by getting your nomination forms in **by Friday 30th September 2011**. Visit

www.direct.gov.uk/qavs or email queensaward@cabinet-office.gsi.gov.uk

Whether the nomination comes from friends, family or beneficiaries or a member of the public, it's a great way to recognise the huge contribution volunteering groups make to people's lives.

The UK National Honour was created by the Queen to mark the Golden Jubilee in 2002 and recognises the outstanding contributions made to local communities by groups of volunteers. Next year, the Queen's Diamond Jubilee year, is also the Award's 10th anniversary.

Among the 983 organisations who have already received this Award in the last 10 years, are volunteers from groups working in large cities and rural communities across the United Kingdom. These groups support the needs of people of all ages, abilities, social backgrounds and ethnic origins.

Nominations Wanted for Community Insight Visits – **tight deadline**

- Do you support a fantastic community organisation that deserves some recognition?
- Is it an excellent example of good practice that should be shared?
- Could it provide a unique opportunity for visitors to see its work in practice?
- Would it make a great case study for publicising throughout the region?

One East Midlands and Business in the Community are organising informal and interactive visits to organisations throughout the region and would love your nominations for who to visit.

Each free half-day site visit will provide up to 20 participants with the opportunity to learn from the experiences, struggles, successes and good practices of the organisation. Visitors will:

- See how the organisation do what they do and where they operate from
- Be able to share and learn from their good practice
- Talk to key members of staff about how they can support and replicate similar community empowerment work in their area.

To nominate a fantastic organisation you work with for a Community Insight Visit and case study email information@one-em.org.uk, including the organisation's name and why you are nominating them (in less than 500 words).

The deadline for nominations is **Friday 30th September**. Nominees will be contacted after this date.

Once finalised, details of the Community Insight Visits will be publicised on the One East Midlands website at www.oneeastmidlands.org.uk. For further information on the nomination process and the visits themselves email information@one-em.org.uk

Volunteers, Interns and the Minimum Wage

Updated official guidance has been produced on the payment of the National Minimum Wage for work experience staff and interns, and the web pages also cover volunteers and voluntary workers in relation to the minimum wage. Business Link short web link is <http://www.businesslink.gov.uk/nmw> - the volunteers section is towards the bottom of the list. A reminder that the rates of NMW go up from 1st October - current and new rates are available from the same source.

[Source: VolResource Newsletter No. 493]

VAT Returns to go Fully Electronic

HM Revenue and Customs has issued a 'VAT Notes special supplement' on the move to online filing of VAT returns and electronic payments for virtually all VAT businesses from April 2012. They will write to relevant organisations in February 2012 to give details of the changes and support available, but its best to plan now if this applies to you. [Download VAT Notes, pdf 57KB](#).

[Source: VolResource Newsletter No. 493]

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